

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, September 8, 2011  
Spotlight Room, Bone Student Center

**MINUTES**

**Council Members present** - Stacy Ramsey, Teri Farr, Anjie Almeda, Rebecca Baker, Nikki Brauer, Binoy Edathiparambil, Ryan Gray, Debbie Lamb, Joshua Reid, and Soemer Simmons

**Ex-Officio Members present** – Rachel Calhoun, Larry Lyons, Brian Huonker, and Jennifer Frobish

**Approval of minutes** –approval of August 25, 2011 minutes were approved, motion by Anjie Almeda second by Nikki Brauer

**Guest – Julie Prianos, IWSS re: new ISU Homepage:** Julie visited with Council members and went through a demo of the beta version of the ISU Homepage and requested feedback. IWSS has been working on this project since last spring. A committee has been established for review of the homepage consisting of representation from Student Affairs, Finance & Planning, EMAS, and University Advancement. The desired outcome was to streamline the site to serve an external audience and serve as the front door to the University. They will be working on an employee intranet in the future. The search feature has also been improved showing top searches and related searches. The go live date is currently slated for end of September.

**Chair's remarks** –Stacy met with President today and noted that enrollment numbers look good and referenced the article in the paper noting that the Governor is making cuts in the budget, but said those will not likely affect the University. The State of the University Address is September 27<sup>th</sup>, please attend. Stacy also noted that she serves on the Capital Planning and Budget Team which met earlier in the week and discussed items on campus including: a reconditioning of space at Student Health Services, Cardinal Court is ahead of schedule, Watterson is on schedule, new paint and carpeting are planned for Milner Library, the broadband network (which is funded by the largest grant ISU has ever received), the bleachers were removed in the south end-zone due to a safety issue, and the grand opening of the MCN lab is next week. The capital improvements list sent to the BOT for approval includes Milner, MCN, COE (DeGarmo & Metcalf), Uhigh, and Williams Hall. Work on the Capen and Femley Hall heating system will be expedited once funding is released from Springfield.

**Committee/Representative Reports**

- **Academic Senate** –Brian Huonker –minutes can be accessed at:  
<http://apcouncil.illinoisstate.edu/representatives/representation.shtml>

- **Communications** – Ryan Gray & Alex Skorpinski – articles for ISU REPORT features welcome back, info about the Council and scholarship winners & focus on upcoming events
- **Programming** –Nikki Brauer –
  - Brown Bag ideas include:
    - Open Forum - SSB 375; September 26<sup>th</sup>—dessert with the Council
  - Homecoming involvement (parade)
    - Idea to pass out reusable/recycled bags, rather than candy/snacks. Stacy to contact Chair of Civil Service Council to see if they would also like to order and split the cost
- **Foundation** – Larry Lyons – no report; Board meets in October
- **Scholarship** –Debbie Lamb –no report
- **CCC** –Jennifer Frobish –next BOT meeting on October 21
- **HR Liaison** – Derek Story – not present
- **Awards**- Rachel Calhoun –no report

**Business/Discussion Items –**

- **College of Education Dean Search** – Four names has been requested by September 30<sup>th</sup> from within the College of Education AP staff. List will be requested from HR, self-nomination process with personal statement of interest, Alex will create website, names to be submitted by September 20<sup>th</sup>.

**Adjournment** –motion by Ryan Gray, second by Debbie Lamb

**Next meetings –**

- September 22 – Spotlight Room, Guest: Gary Friedman, Athletic Director
- October 13 – Spotlight Room

**Brown Bag –**

- September 26 - SSB 375

**Socials – 5pm at Medici**

- Friday, September 30<sup>th</sup>
- Friday, October 28<sup>th</sup>