

**ILLINOIS STATE UNIVERSITY**  
**Administrative/Professional Council Meeting**  
**September 28, 2000**  
**Spotlight Room, Bone Student Center**

**Present:** Molly Arnold, Mike Baum, Maureen Blair, Jan Bremner, Martin Jackson, Jeff Lopez, Chika Nnamani, Sally Pyne, Larry Quane, Sharon Stanford, and Cheryl Young

**Absent:** Larry Jobe, Beverly Nance and Sally Parry

**Approval of Minutes**

The minutes of the August 24 Council meeting were approved.

**Chair's Remarks—Baum**

Baum thanked Arnold for serving in his absence at the August 24 meeting

Educating Illinois

Baum thanked the various members of the Council for attending the special Council meeting held with Dr. Goldfarb and Joe Rives of the Educating Illinois Committee. It was a productive and constructive meeting. Baum expressed appreciation that Provost Goldfarb and this committee are demonstrating a sincere commitment to the shared governance principles, are including members from varied constituency groups to serve on the committee, and going to extraordinary lengths to garner input.

The Educating Illinois effort is a work-in-progress and is being portrayed as such. We must make effective use of the opportunities given us—as members of the AP Council, as representatives of administrative elements of the University, and as members of the University community—to shape it and refine it until it can ably serve as a guide for the University and the difficult choices that will inevitably flow from the priorities and action steps.

Baum expressed appreciation to those on the Council who assisted in responding to President Boschini's request for the Council to send a written response to the Provost and the Educating Illinois Committee. The letter may be reviewed in the Documents Section of the Council's web site ([www.apcouncil.ilstu.edu/documents/D&E\\_response\\_9\\_00.shtml](http://www.apcouncil.ilstu.edu/documents/D&E_response_9_00.shtml)).

Future Agenda Items

Baum reminded Council members that he, Arnold, and Young meet the week before each Council meeting to generate the agenda for the upcoming meeting. Council members may e-mail or call these officers to place items on the agenda. Consistent with requests several Council members have made, Baum has arranged for guests at most upcoming meetings (see meeting schedule in these minutes). Particular questions or issues for guests to address should be sent to Baum who will send them to guests in advance of the meeting.

Campus Web Planning and Advisory Committee

Baum has been asked to serve as the AP representative on this newly formed committee whose charge is: 1) planning for an overall long-term direction for the University web presence and image; 2) formulating guidelines for assigning domain names on campus, especially "vanity

names" outside the normal scope of university naming conventions; 3) formulating guidelines for establishing services with off-campus web service information and content providers; and 4) studying possible campus web portal packages and their advantages for Illinois State.

Please e-mail Baum if you have particular concerns/issues regarding this arena or governance issues related to this area of University life.

### Shared Governance

Baum reported two items of significance that have occurred since the last Council meeting. On September 20, the President convened a lunch meeting with the chairs of the governance groups—Student Government Association, Academic Senate, Civil Service Council, and AP Council—to review the current status of the shared governance process. Dr. Boschini reviewed what has transpired and indicated that he has received our response to his request for official feedback regarding the last shared governance committee report. The other governance groups have until October 1 to respond, at which point Dr. Boschini will determine how to proceed with the process.

Some significant and conflictual issues remain unresolved. One key issue involves who has the constitutional "right" to revise the current structure. Baum remains hopeful that something productive will emerge from this long endeavor, given the number of people who acknowledge that the current formal system needs reform and that the President and Provost are committed to an inclusionary vision of the University.

On September 21, at the invitation of the President, the same governance leadership group was invited to join the President and the Vice-Presidents for a meeting with Dr. Keith Sanders, Executive Director of the Illinois Board of Higher Education (IBHE), and members of the IBHE staff. In previous years, this meeting has not included representation of all campus governance groups. This new approach is strong and compelling evidence of Dr. Boschini's commitment to involve differing campus groups in meaningful elements of campus dialogue, debate and decision-making. During this two-hour meeting and lunch, the group heard the information presented to IBHE regarding what's going on at Illinois State, learned of our special requests for financial support and the relationship of these requests to the concerns of the IBHE (i.e., affordability of a college education and the values outlined in the Illinois Commitment: Partnership, Opportunities and Excellence document), and were privy to and a part of dialogues regarding issues considered "hot topics" for the IBHE and/or state legislature: funding issues, salary enhancement programs, etc. Baum was very impressed with the materials presented to the IBHE by Illinois State administrators and was pleased to see how well received those documents were. He came away with the clear recognition that the University is well regarded, that our administrative leadership is respected, and that the direction we have been taking as an institution over the past several years is understood and supported. He reported that this was an enlightening experience and one that he would recommend to Council members who have an interest in the University and how things work beyond our campus.

### **Provost's Office Liaison Remarks—Stanford for Zinck**

Stanford reminded the Council that the President's State of the University Address would occur this afternoon at 4:00 p.m.

### Meeting Minutes and Mailing Lists

As a final phase in transitioning from the distribution of paper copies of minutes to posting them on the Council's web page, one more meeting's minutes will be disseminated both ways. As the main administrator for the comprehensive list of AP staff, Stanford's office will disseminate the

minutes—and any other electronic messages to all AP staff—through e-mail to those staff. Her office will also maintain the list for administrative/professional employees. There are administrators for civil service, faculty and students as well.

#### Supervisor Orientation

The Office of Human Resources is offering "New Leaders," a workshop for staff new to supervisory responsibilities.

#### **Board of Trustees Representative—Quane**

The next meeting of the Board of Trustees will be October 20 in the Founders Suite. The 8:00 a.m. discussion topic will be the Educating Illinois report. The Council is invited to attend.

#### **Illinois State University Foundation Board Representative—Navarro**

No report.

#### **Committee Reports**

Awards Committee—Nance No report.

Parking Committee—Nnamani

The committee is still in the process of getting representation on the committee. The customer service program that makes reserved spaces available after 5:00 p.m. seems to be successful.

Performance Appraisal Review Committee—Arnold

Committee work is progressing.

Educating Illinois Committee—Pyne

The committee is still accepting feedback through the Web Board and e-mail to the committee and the Provost. The next draft of the report (identifiable by its red cover) will be done in October. Work groups are being formulated to keep activity going on this living, dynamic plan for 2000-2007.

#### **Old Business**

New Staff Welcoming & Mentoring—Arnold

Labels for new AP employees have been obtained and the committee is in the process of determining how to finance the event to be scheduled for late October or early November.

#### **New Business**

Elections Committee

Bremner and Lopez were appointed to serve on the new Elections Committee. They will work initially with Baum to lay the groundwork for the process for future elections.

Veterans Day Planning Group

Pyne was appointed to work on this effort.

Executive Committee of the President's Commission for a Pluralistic University

The Council decided that Baum would continue to serve on this committee. Baum reminded Council members to share their opinions with him regarding this committee's work.

Negotiations with AFSCME

Bremner apprised the Council that there will be a mediation session with AFSCME on October 4.

Council Meeting Schedule

**2000**

October 26, 1:30pm Spotlight Room – Special guest: Dr. Kern

November 16, 1:30pm Spotlight Room – Special guest: Dr. Boschini

December 14, 1:30pm Spotlight Room – Special guest: Dr. Goldfarb

**2001**

January 25, 1:30pm Spotlight Room – Special guest: Dr. Mamarchev

February 22, 1:30pm Spotlight Room – Special guest: Dr. Dammers

March 22, 1:30pm Spotlight Room

April 26, 1:30pm Spotlight Room – Special guest: Dr. Boschini

The meeting adjourned at 2:40 p.m.

Respectfully submitted,  
Cheryl Young, Secretary