

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, August 26, 2010
BSC Spotlight Room

MINUTES

Council Members present - Teri Farr, Anjie Almeda, Nikki Brauer, Pam Cooper, Binoy Edathiparambil, Ron Gifford, Ryan Gray, Julie Huber, Melissa Moody, Soemer Simmons, and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Larry Lyons, Megan Prentice, and Jennifer Frobish

Guest: Erin Minné, VP for University Advancement – described for Council the role of University Advancement in assisting in raising the profile of the University and ultimately increasing private dollars/donations in the door. Currently under 25% of the university's budget is funded by the State of IL, and with the budget constantly at risk, the profile of the University and private fundraising become increasingly important. While giving is down across the USA, ISU had its best year for cash receipts ever posted in FY10, internal campaign of Gladly We Give continues to increase and the Foundation assets showed a positive gain. Her current focus is on acquiring new donors and maximizing current donors while emphasizing the impact of gifts on the University. She relayed to the Council that everyone at the University is a partner in philanthropy and that relationships with everyone count. She encouraged staff to help facilitate open communication with alumni and where possible get them involved meaningfully back on campus.

Approval of minutes –August 12, 2010 minutes were approved with motion by Ryan Gray, second by Anjie Almeda

Chair's remarks – Teri reminded Council members to fill out their Gladly We Give pledge cards toward the \$1000 goal for the AP Scholarship

Committee/Representative Reports

- **Academic Senate** – Erik Rankin –not present
- **AP Column** – Ryan Gray – first column is due to Kathy Beal in Media Relations on 8/31. Ryan sent out draft, please email him with changes by tomorrow morning
- **Elections** –Teri Farr – no report
- **Programming** –Julie Huber – Brown Bags are scheduled:
 - September 10th, Cathy Hempstead from Human Resources will speak on financial planning and benefits.
 - October 6th (SSB 375 at noon) will be a sneak peek for the Student Fitness Center, cosponsored with Health Promotion & Wellness.
- **Foundation** – Larry Lyons – no report, next Board meeting: October 14, 2010

- **Scholarship** –Debbie Lamb –not present
- **CCC** – Jennifer Frobish –no report, please send ideas for CCC coffee hour prior to the October 22nd BOT meeting
- **HR Liaison** – Megan Prentice – list of retired AP employees will be provided to Beth Snyder for sending information on fundraising for the AP Scholarship
- **Awards**- Rachel Calhoun – no report

Business/Discussion Items –

- **Homecoming Involvement** -. Council members agreed to walk in the parade, and set up a hot beverage stand on the parade route. Suggestion was made to ask the scholarship winners and their parents to walk in the parade as well.
- **Goals for the Year** – goals for 2010- 2011 year include:
 - Raising additional funds for the AP scholarship
 - Approval of the constitution
 - Raise awareness of the AP scholarship
 - Brown Bag educational programming
 - social
- **Social** –Friday, September 24th , 5pm at Medici

Adjournment – Motion to adjourn by Nikki Brauer, second by Pam Cooper

Next meeting – September 9, 2010 in BSC Spotlight Room

Future Guests:	September 9	Dan Layzell & Deb Smitley re: Master Plan
	October 14	Chuck Scott & Eric Hodges re: Electronic Door

Access