

Administrative/Professional Council Meeting
August 22, 2002
1:30 p.m.

Spotlight Room, Bone Student Center

Present: Molly Arnold, Rob Flot, Deb Gentry, Elaine Graybill, Larry Jobe, Betty Kinser, Steve Klay, Gail Lamb, Jeff Lopez, Mindy Mangialardi, Chika Nnamani, Sally Pyne, Joe Rives

Absent: Mike Baum, Jan Bremner, Paul Jarvis

Guests: Ken Fansler

Nnamani opened the meeting by having all present do self introductions, and welcomed new Council members Deb Gentry, Elaine Graybill, Gail Lamb, and Mindy Mangialardi.

Sally Pyne, one of the four outgoing Council members, presented the proposed slate of officers for the 2002-03 academic year. The slate consisted of:

Chairperson Chika Nnamani

Vice-Chairperson Betty Kinser

Secretary Steve Klay

Following discussion, the slate was approved, as presented. Nnamani commented briefly on his plans and direction he hopes to take the Council in the coming year.

Approval of minutes

The Council approved the minutes of the July 25, 2002 meeting. Moved and seconded by Lopez and Kinser.

Liaison Remarks – Sue Zinck

No formal report, but Zinck indicated that, due to her changing job responsibilities, she and Sharon Stanford would be sharing the A/P Council liaison responsibilities in the future.

Committee Reports

President's Campus Communication Committee – Arnold

The Campus Communication Committee (CCC) has not met since the last A/P Council meeting. Arnold and Nnamani provided a brief overview of the committee's structure and purpose. The Chairperson position rotates among the entities represented on the CCC, and it is now the A/P Council's turn. Nnamani will be serving as the CCC Chair for the 2002-03 academic year. The next meeting is September 26.

Illinois Foundation Board – Rives

The Foundation Board has not met since the last A/P Council meeting. Rives urged continued support of the Capital Campaign.

Parking Committee – Jarvis

The Parking Committee has not met. They will be convening again when more information becomes available concerning the proposed campus transit system. The budget concerns have slowed down this process, as well.

Academic Senate – Baum

No report.

Elections – Lopez

Lopez reported that he had talked with Carolyn Bartlett (Chair of the A/P Grievance Committee) about the changes to the grievance procedures that were proposed at the last A/P meeting. She agreed with these changes. Lopez also reported that one of the recently elected grievance committee members has left the University, and must be replaced. He will be looking through the candidates from the election to make a new appointment, via the procedural guidelines.

University Sick Leave Bank – Lopez

Lopez reported that there have been no new appeals this past month. He gave a brief overview of the sick leave bank procedures. There was some discussion among the Council about the feasibility of increasing the number of opportunities to donate to the bank. There is currently only one opportunity to do so each year.

University Web Planning and Advisory Committee – Baum

No report.

Old Business

There was no Old Business.

New Business

Items discussed included:

- The strategic direction of the A/P Council this year – Nnamani encouraged input from the membership of the issues they would like the Council to focus on this year. He requested the members E-mail him with their thoughts and ideas. This will be a discussion item on the September meeting agenda. Nnamani indicated that he feels the group has become somewhat “reactionary”, and would like the Council to be more proactive with issues. He plans to continue to invite guests to the meetings to keep the Council abreast of important campus issues.

There was some discussion about providing more formality to Council membership. It is felt by some that more recognition should be provided when members join and leave the Council, but this would require that some monies be available to the Council. Nnamani is looking into establishing an account for the Council that would provide funds for this and other functions. Arnold agreed to have someone develop certificates that will be presented to outgoing Council members, recognizing their service. She will bring these to the September meeting.

- Nnamani distributed copies of a proposed new policy – Consensual Relations in the Instructional Context and Outside the Instructional Context. Nnamani asked that Council members look over this policy, and E-mail him any comments.
- Sue Zinck announced that the University is about to embark on the Cyclical Review process, which provides current and accurate descriptions for all positions on campus. Department heads will be asked to review current position descriptions, and make any appropriate changes.

Adjournment

The Council adjourned at 2:53 p.m. Moved and seconded by Arnold and Lopez.

Respectfully
Steven Klay, Secretary

submitted,

Future 2002 meetings:	
September 19	Prairie Room I
October 24	Spotlight Room
November 14	Spotlight Room

December 12	Spotlight Room
Future 2003 meetings:	
January 23	Spotlight Room
February 27	Spotlight Room
March 27	Spotlight Room
April 24	Spotlight Room
May 22	Spotlight Room
June 26	Spotlight Room

NOTE: Due to the President's State of the University address, the regular meeting for September has been changed to September 19 in Prairie I. The meeting will be held from 1:30 to 3:00 p.m.