

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, June 12, 2008
Spotlight Room

MINUTES

Council Members present - Mindy Mangialardi, Nikki Brauer, Anjie Almeda, Debbie Lamb, Erin Pearce, Melissa Moody, Becky Mentzer, Michelle Schuline, and Alex Skorpinski

Ex-Officio Members present –Len Grinstead

Approval of minutes – May 22, 2008 minutes were approved -Motion made by Debbie Lamb, second by Nikki Brauer.

Chair's remarks – Mboka Mwilambwe

Mboka will meet with President Bowman next week, please forward any potential agenda items to him. Mboka also mentioned that Dr. Jan Murphy notified him of the A/P representative for the College of Business Dean search committee.

Committee/Representative Reports

- **Elections** – Mindy Mangialardi – no report
- **Foundation** – Larry Lyons – no report
- **Scholarship** –Debbie Lamb – An email announcement will be sent to the A/P listserv before the June 30th deadline as a reminder for those interested in applying for the scholarship. She will also look into advertising scholarship in the ISU Report.
- **CCC** – Stacy Ramsey – no report
- **Academic Senate** – Ron Gifford – no report
- **HR Liaison** – no report
- **Constitution** – Stacy Ramsey – meeting on June 23rd
- **Awards**- Rachel Calhoun – Plaques are being created for out going A/P Council members.

Business/Discussion Items:

- **Grievance Policy and Process endorsement** – council members agreed that Grievance process should live on Human Resources website, and A/P Council website will point to it. The Grievance Policy will be housed on the policy website. Motion for endorsement by Nikki Brauer and seconded by Mindy Mangialardi.
- **Open Positions on Grievance Committee and CCC** – Mboka is waiting to hear back from various A/P employees to see if they are interested in serving on committees.

Adjournment – Motion for adjournment by Michelle Schuline and seconded by Becky Mentzer

Next meeting – 6/26/08 in SSB 314