



Members Present: Kate Boutilier, Shannon Darling, Amke De Boes, Jeff Helms, Derek O'Connell, Amy Secretan, Derek Story, Katy Strzepek, Kate Weiser

Members Excused: Sheri Bettis, Nikki Brauer, Kara Snyder, Mandy Webster, Heidi Verticchio

Members Joining via Zoom: Wilma Bates, Mike Regilio, Melissa Ramirez-Osorio

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Jeff Helms, seconded by Derek O'Connell. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve the minutes was made by Derek O'Connell, seconded by Jeff Helms. The minutes were unanimously approved.

3) New business

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**
 - Amy meets with President Tarhule, Friday, June 9. Suggestions include:
 - Profile of incoming class
 - Space assessment due to remote work/work from home agreements; are there spaces that departments in need can utilize?
 - Unfilled staff positions (including numbers); are there areas of concern regarding staffing issues?
 - Analysis through EAB of classroom space, when & where classrooms are utilized; use space in more creative ways, consider hybrid models, etc.

4) Old business (2022-2023 List)

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) Chair Remarks – Amy Secretan

AP-CS Council merger working group met recently to finalize changes to proposed Constitution and by-laws. Legal department is reviewing and will share any questions or concerns. Once Legal has approved, we can move forward to Academic Senate.

6) Treasurer's Report – Heidi Verticchio

- We have 149.63. Thank you to Katy for providing a list of books for us to order with these funds. I reached out to CIPD to ensure we would be able to donate them to their library. Jen Friberg indicated that since Mayuko led that charge that we might purchase several of one book for a PD book club. Is this okay with the AP Council? **Council agreed. Katy volunteered to assist with book club if needed.**

7) Human Resources Report – Derek Story

Benefits - Look for your choices during benefits choice and your selection during sick leave bank to take effect in July.

Remote Work - watch <http://my.ilstu.edu/> for requests that might be stuck. Updating our records monthly.

Learning - June calendar distributed to Deans Directors and Dept Heads last week. This included a June "bite-sized learning" calendar from LinkedIn Learning (less than 5 minutes per day). This is also available at <https://hr.illinoisstate.edu/programming/>

8) Representative Reports

- **Awards** – Wilma Bates – No Report
- **Academic Senate** – Jeff Helms – No Report
- **Campus Communications Committee** – Melissa Ramirez-Osorio – No Report
- **Foundation** – Heidi Verticchio
We had a Ewing Manor committee meeting last week. The facility continues to be well-utilized. There are no empty wedding dates in 2023 and have 12 booked in 24. For ISU departments who want to use the Ewing space for educational purposes M-F in the day, there will continue to be no charge. A price adjustment was proposed for a \$150.00 fee for ISU departments who want to use the space for more non-educational events like receptions and showers. The new stage was installed in the fall and is ready for the Shakespeare Festival. Next Ewing Manor Committee Meeting for Foundation Board is June 1 and full Board is June 23.
- **ISU Annuitants Association** – Heidi Verticchio
The annual summer meeting has been canceled. The summer newsletter is available on the web: <https://annuitants.illinoisstate.edu/>

9) Committee Reports

- **Elections** – Kate Boutilier – No Report
- **Programming** – Katy Strzepak and Kara Snyder
Reminder about AP & CS Council staff social at Fiala Brothers on Friday, June 23! Details will be shared in next newsletter.
- **Communication** – Kara Snyder
Please send Kara any items for upcoming newsletters.
- **Scholarship** – Derek O'Connell
We received more applications than last year (12). The committee will review applications by Friday, June 16. Committee will meet if needed to review recipients and determine number of awards.
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan – No Report
- **Parking Advisory** – Mike Regilio – No Report

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Jeff Helms, seconded by Derek O'Connell. The motion was unanimously approved.

Next Meeting: Thursday, July 13, 2023 / Zoom or STV 140

Summer 2023 meetings (June and July) are optional for new members.