

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
May 25, 2006
Spotlight Room, Bone Student Center

Council members present: Donna Banner, Pam Cooper, Steve Klay, Mindy Mangialardi, Rick Olshak, Jess Ray, Amy Roser, Mark Vegter

Ex-officio members present: Larry Lyons, Mboka Mwilambwe, Maureen Smith

Guests: Marabeth Clapp, Assistant Vice-President, Business Services
Bob Nuckolls, Parking Services
Kaye Johnson, Human Resources

Approval of minutes

The Council approved the minutes of the April 27 meeting, as submitted. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

Chair's Remarks – Mindy Mangialardi

- Mangialardi did meet with President Bowman recently. He shared about the recent historic \$5.9 million gift that will make the Genevieve Green Gardens, at the Ewing Cultural Center, a reality.

HR Liaison Remarks – Julie Jenson

- Liaison report was provided by Kaye Johnson.
- Information related to questions posed previously about the mid-year salary increases for A/P staff will be provided at a future meeting. A report is being drafted by Deb Smitley, and will be provided for the Council when completed. Johnson did share that all staff members who will be receiving mid-year increases have been notified.

Guest Remarks – Marabeth Clapp and Bob Nuckolls

Clapp and Nuckolls were present at the request of the Council, to respond to questions regarding the recently announced increase in parking rates for University employees. Clapp began by sharing that the increases may seem to be unusually large, but follow several years without any increase. They are the result of long term needs, and the costs of supporting the Redbird Express have been significant.

There was some discussion of the role of the Parking Advisory Committee, which includes a representative of the Council. According to Clapp, they were made aware of the proposed increases, and were involved in the process.

The Council also communicated concerns relayed from A/P staff regarding the communication of the increases, as well as information related to the closing of the north University Street garage during the summer.

Guest Remarks – Kaye Johnson

In her role as the Grievance Administrator, Johnson provided the Council with a draft of proposed changes to the A/P Grievance Process Policy. Council members will look over these documents for discussion at the June 8 meeting.

Committee Reports

150th Anniversary Celebration – Steve Klay

- The official “kick-off” for the 150th celebration will be the Founder’s Day event on Thursday, February 15, 2007. The schedule for the day includes:

10:00 a.m.	.	Ringing of the Old Main Bell
11:30 a.m.	.	Private luncheon for all bell ringers
1:30 p.m.	.	Robing and line-up
2:00 p.m.	.	Founder’s Day Convocation
3:30 p.m.	.	Reception
5:00 p.m.	.	Private reception with speaker (ticketed event)
6:30 p.m.	.	Alumni awards dinner
- The speaker is David McCullough. He will be giving about a 20 minute speech.
- The committee is hoping for more involvement from the campus community, specifically from students, and civil service and A/P staff. If this is achieved, the Old Main Room may not be large enough, thus we are exploring other options, including Braden and Redbird Arena.
- To promote this involvement, the committee is hoping to actually present significant staff and student awards at the ceremony. Those receiving awards would participate in the processional/recessional, and would sit on the stage.
- Committee would like to see if our distinguished service awards could be presented at the ceremony. This would involve a change in the timing of our selection process. This would also involve conversations with HR to discuss the impact on the traditional spring A/P and Civil Service awards ceremony.
- Looking for input on student awards that may be included.
- Next general committee meeting scheduled for August 11

Business

Confirmation of Election Results

It was moved and seconded by Rick Olshak and Amy Roser, respectively, to officially confirm the results of the A/P Council elections. The elections were confirmed by Council vote. Council Chair, Mindy Mangialardi, will contact those elected to confirm their acceptance of the position. New members will be seated in August.

Resignation

Paul Jarvis has retired from the University, and has thus resigned from his position as the Campus Communications Committee representative. Amy Roser and Rick Olshak moved and seconded, respectively, that his resignation be accepted. Mangialardi reflected on the many contributions that Paul has made, not only as the CCC representative, but as a past member and Chair of the A/P Council.

Other Business

Donna Banner asked that it be reflected in the minutes that congratulations were offered to Steve Klay for the coordination of a successful series of Commencement ceremonies.

Adjournment

The Council adjourned at 3:00 p.m. Moved and seconded by Jess Ray and Mboka Mwilambwe, respectively.

Respectfully submitted,

Steven Klay, Secretary

Future 2006 Meetings

All meetings will begin at 1:15 p.m.

June 8	Spotlight Room, Bone Student Center
June 22	SSB 314
July 13	Spotlight Room, Bone Student Center
July 27	SSB 314
August 10	Spotlight Room, Bone Student Center
August 24	Spotlight Room, Bone Student Center