

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, April 8, 2010
BSC Spotlight Room

MINUTES

Council Members present - Mboka Mwilambwe, Anjie Almeda, Teri Farr-Behnke, Ryan Gray, Debbie Lamb, Michelle Schuline, Nikki Brauer, Pam Cooper, Alex Skorpinski and Melissa Moody

Ex-Officio Members present –David Rardin, Larry Lyons, and Melanie Schaafsma

Approval of minutes –March 25, 2010 minutes approved with corrections by Pam Cooper, seconded by Ryan Gray

Chair's remarks – VP for Advancement searches are in progress. Candidates have been visiting campus. Elections for A/P Council have concluded. Thank you to Teri, Alex, Amy Roser, Nikki, and Michelle.

Committee/Representative Reports

- **Academic Senate** – Ron Gifford – not present
- **Elections** –Teri Farr-Behnke – Thank you to Anjie for archiving information and sharing with this year's election committee. Alex has stored this information for future reference. 142 out of 600+ eligible A/P voted. Made a recommendation for more visibility for next year's election to increase voting.
- **Programming** –Teri Farr-Behnke – Social at Medici at the end of April.
- **Foundation** – Larry Lyons – met on 2/19/10. The committee presented a gift to Diane Ashby for all her hard work. Endowment returns are a little better. Notes will be sent to Rachel.
- **Scholarship** –Debbie Lamb –Committee meets next we to review scholarship application information
- **CCC** – David Rardin –No report
- **HR Liaison** – Melanie Schaafsma – The new AVP of Human Resources, Khristina Clevenger will be starting on April 12, 2010. It was recommended to have her come to an A/P Council meeting to meet the Council, once her schedule allows. June 1st, the new Dean of Milner Library will be starting. The HRIS system, People Soft, has been extended until July 2011
- **Awards**- Rachel Calhoun – not present

Business/Discussion Items

- **Elections – vacant seats**
Mboka will be contacting A/P constituents that ran for the election and were not elected for an at-large council seat to see if they are interested in serving as the A/P rep for CCC, Academic Senate and the various Grievance Committee seats.

- **Meeting frequency and start time**

Discussion occurred about the frequency and times that the Council meets. It was determined that the start time discussion will be revisited at a future meeting, but that meetings for the Council will still take place twice a month. Melissa Moody motioned, Nikki Brauer seconded.

- **Social** –Friday, 4/30/10 5pm at Medici

Adjournment – Pam Cooper motioned to adjourn, David Rardin seconded.

Next meeting – 4/22/2010 in BSC Spotlight Room

Guest: Barb Todd on AP Scholarship and Gladly We Give