

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, April 28, 2011
Bone Student Center, Spotlight Room

MINUTES

Council Members present - Teri Farr, Nikki Brauer, Pam Cooper, Binoy Edathiparambil, Ron Gifford, Ryan Gray, Julie Huber, Debbie Lamb, Melissa Moody, Soemer Simmons, and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Larry Lyons, Brian Huonker, and Jennifer Frobish

GUEST: Julie Jenson & Pam Beach re: iPeople Project; and Jim Carlson re: SURS – Pam and Julie gave an overview of the iPeople Project to Council members. May 2nd is Benefit Choice and July 1st HR/Payroll will be done via iPeople. iPeople is web based and will give better access to employment data (HR/Benefit components) via employee self service. All paper time cards will be done – as of July 1st all will be reported & approved electronically, three direct deposit options will be available as well as access to check advice and W-2. All employees will also report positive time worked as to bring ISU in compliance with the SOEEA Ethics Act. Benefit Choice begins May 2nd, and a ruling on the Health Alliance and Humana protest is expected on May 9th. As of July 1st, all paper enrollment is gone. MCAP, DCAP, sick bank and FMLA will be online through iPeople. Training sessions will be available online and around campus.

Jim Carlson reported as a member of the SURS advisory committee there will be upcoming changes to the annuity tables used to calculate retirement due to the 5 year experience study done by SURS. An effective date will be determined in June to be placed into effect sometime between Jan 2nd and July 2nd, 2012. This will affect those employees that are 55 year of age or 30 years of service credit who have chosen the portable and traditional plans. Jim recommended using the SURS website and if there are questions to please contact SURS.

Approval of minutes –approval of April 14, 2011 minutes were approved, motion by Pam Cooper, second by Debbie Lamb

Chair's remarks – Teri reported on behalf of Stacy that her meeting with President Bowman was cancelled. Candidates were on campus for the VP Student Affairs and Athletic Director and Dean of CAS – hope all of you were able to attend. Beth Snyder has agreed to serve as the New Parking Committee representative for the AP Council.

Committee/Representative Reports

- **Academic Senate** –Brian Huonker – Academic Senate meeting notes can be referenced at:
<http://apcouncil.illinoisstate.edu/representatives/representation.shtml>

- **Communications** – Ryan Gray – article appeared in the REPORT, with additional information re: A/P Scholarship
- **Elections** –Anjie Almeda – not present
- **Programming** –Julie Huber – social tomorrow – 5pm Medici
Foundation – Larry Lyons – next meeting is June 3rd
- **Scholarship** –Debbie Lamb –Scholarship application is available on the AP Council website with submission deadline set for June 30
- **CCC** –Jennifer Frobish – letter for BOT to highlight healthcare issues employees are facing due to proposed changes in benefit providers (over 77% of ISU employees will have to change insurance providers if the protest is not answered)
- **HR Liaison** – not present
- **Awards**- Rachel Calhoun –no report

Business/Discussion Items –

- **New Parking Committee Rep – Beth Snyder, University Advancement**

Adjournment – no motion due to lack of quorum, council members dismissed

Next meeting – May 12, 2011 Spotlight Room;

Social –Friday, April 29th at 5pm—Medici