

Illinois State University
Administrative/Professional Council

1:15-3:00 pm; Thursday, April 24, 2014
Spotlight Room, Bone Student Center

MINUTES

Council Members present –Nikki Brauer, Stephanie Duquette, Ken Fansler, Megan Koch, Debbie Lamb, Becky Mentzer, Matthew Murray, Stacey Mwilambwe, Stacy Ramsey, Melanie Schaasfma, Alex Skorpinski, Beth Snyder, and Emily Vigneri

Approval of minutes-Minutes from April 10, 2014 approved; Motion by Stacy Ramsey, second by Megan Koch.

Chair remarks

- Chair Skorpinski met with President Dietz on April 16. His main priority is filling the open positions. He is confident the University is in a good place. First search will be for the Provost in the fall with a search starting in August. His next priority will be an international focus. He doesn't feel the CIO and diversity position are needed at this time. Focus on filling the three interim vice president positions first. He plans to work on vacancies and revisit these positions in a few years. Diversity should be on everyone's mind not just the responsibility of a single staff member. He plans to do some data gathering and assess all areas of IT on campus to find out our needs and develop short and long term goals. The IT Strategic Plan will play a role in it. He commented on the money that was used on the settlement with former President Flanagan did not come from the state of Illinois, tuition, or donations. He is interested in a brown bag over the summer that can be sponsored by AP and CS Councils. Throughout the summer Chair Skorpinski and Chair Soeldner will be having joint meetings with President Dietz. He is very excited to be in the position and believes it is time to get to work and help the University move forward. He also commented on Admissions being up in applications and enrollment deposits.

Business Discussion Items

- Nikki Brauer appointed Academic Senate Representative. Motion by Megan Koch; second by Debbie Lamb.

Committee/Representative Reports

- **Human Resources**–Melanie Schaasfma–
 - The Benefits Choice Fair will be held on May 1 from 10 a.m. to 2 p.m. in the Brown Ballroom of the Bone Student Center. The Benefit Choice Fair provides the opportunity to speak with representatives from Human Resources and the various benefit plans offered to ISU employees.
 - Evaluations are due May 1.

- Information on SURS website about pension reform and how it may affect retirees. Special Advocate newsletter for tier 1 and tier 2 members. Questions can be directed to 1-800-SURS.
- **Academic Senate** –Nikki Brauer–
 - Nikki will send notes to Council members from most recent meeting.
- **Awards**–Beth Snyder–*no report*
- **Foundation**–Beth Snyder–*no report*
- **Campus Communications Committee**–Matthew Murray–
 - Next Board of Trustees meeting is Commencement
- **Communications** – Emily Vigneri–
 - Monthly email went out
 - Happy hour announcement on Facebook as well as election results
- **Elections** –Becky Mentzer–*no report*
- **Programming** –Nikki Brauer-
 - Stacey Mwilambwe new chair for programming committee. The Council talked about a summer social at Hancock Stadium. Let Stacey know if you are interested in participating in the Redbird Rumble during Homecoming.
- **Scholarship**–Debbie Lamb–
 - Scholarship deadline is May 16
 - Need a new chair for the scholarship committee

Adjournment – motion by Matthew Murray; second by Debbie Lamb

Next meetings – 1:15-3:00 p.m.

May 8, Spotlight Room

Socials –

Socials will now be held on the last Friday of the month for the spring semester.

May 30: Eleven