

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, April 26, 2018
Conference room, CCESL

AGENDA

Attendance: Zach Mcdowell, Christine Bruckner, Heidi, Hope, Melanie, Nikki, Liz, Rachel Kobus, Stephanie Duquenne, Jamie Neville, Amanda Papinchock, Amelia Noel-Elkins
Excused Absence: Kris Harding, Rachel Caracci, Susan Woollen and Ron Gifford

- Guest Speaker: VP LJ, Vice President of Student Affairs: **Master Plan for Housing**
- Review of Agenda: **approved**
- Approval of Minutes: **Rachel first, Heidi and Christine second, all approve**
- Chair Remarks – **Ron Gifford via Nikki Brauer: Approval of the COE Dean search: Sarah Dolan, TCH Advisement, Troy Hinkel, Associate Director Clinical Experiences and Licensure Processes, Derrek Drenckpohl, TCH Advising, Maria-Luisa Zamudio-Mainou, Ph.D. Project Director, Transitioning Paraprofessionals into Teachers. Jamie Neville moved to approved, Heidi seconded, council approves.**
- Treasurer's Report-Heidi Verticchio:
 - Balance: 692.49
 - The most recent deduction was for our lunch: 268.50
- HR Report: Melanie Schaafsma: **Sick Leave Bank open enrollment will close tomorrow, April 27th, Benefit Choice opens on Tuesday, no changes to plan design or health care premiums for full-time employees, MCAP ma deferral increased to \$2,650.00 and optional life insurance rartes decreased. Email to all faculty and staff pending-should be in in-boxes on Monday**
- Committee/Representative Reports
 - Academic Senate – Amelia Noel-Elkins **meeting was last night; report will be attached. Ground work to have either AP or Civil Service rep on executive committee has been started**
 - Campus Communications Committee – Liz Chupp **Will meet on Monday for initial conversation.**
 - Foundation – Christine Buckner **No report**
 - Awards – Rachel Caracci/Hope Fine **Nothing**
 - Elections – Jamie Neville
 - i. **Election Update: Had over 150 votes. Megan McCann and Julie Navickas have been elected. They will be invited to attend council during summer but officially join in August. Amanda will now take Jamie's place as elections committee chair**
 - Programming – Stephanie Duquenne
 - Spring 2018 Socials: Moved back to Fridays
 - April 27th- Maguires
 - May 25th- HyVee Market Grill
 - June 29th- Pub II

- July 27th- Hyatt patio
- Service Opportunities –Christine
 - Midwest Food Bank

- Scholarship – Heidi Verticchio: AP Scholarship is open and will close June 8th; Story sent to Rachel
- Communication – Rachel Kobus

- New business

- Adjournment

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or rmgiffo@IllinoisState.edu