

ILLINOIS STATE UNIVERSITY

Administrative/Professional Council Meeting

March 23, 2000

Spotlight Room, Bone Student Center

Present: Molly Arnold, Mike Baum, Jan Bremner, Martin Jackson, Larry Jobe, Jeff Lopez, Beverly Nance, Sally Parry, Sally Pyne, Larry Quane, Sharon Stanford, and Cheryl Young

Excused: Doug Lamb and Chika Nnamani

Approval of Minutes

The minutes of the February 24, 2000, Council meeting were approved.

President's Remarks—Mike Baum

Baum extended congratulations to Dr. Bragg on being named Vice President for Finance and Planning, and expressed appreciation to Lopez for serving on the search committee and to Provost Goldfarb for his continuing inclusion of AP representatives on major committees. He also pointed out that the "Spotlight" section of the current *ISU Report* features Sally Pyne. He announced that President Boschini will be attending the Council's April 27th meeting to obtain our input on the presentation that is being developed for the upcoming comprehensive campaign.

Liaison's Remarks—Sharon Stanford

Announcements regarding salary will soon be made and supervisors will be sent worksheets and directions regarding the process—to be completed before May commencement.

The new grievance policy is on the Provost's web site.

Stanford pointed out the major tenets of the current draft of the Appropriate Use Policy (distributed to Council members in advance of today's meeting): the handling of infractions reverts back to normal procedures and the University has the authority to log into computers to investigate; the rules are to be adhered to by all using university resources, even if at home; an education committee has been formed that will continually apprise staff of relative information; and units may establish practices discrete to them—even more stringent but within or consistent with university policy. Suggestions regarding the policy, which is nearly finalized, may be sent directly via e-mail to aupdraft@ilstu.edu.

Board of Trustees Liaison Remarks—Larry Quane

Agenda items at the February 18 BOT meeting were: grant and contract activity, budget recommendations, and the faculty election on March 8.

Committee Reports

Awards Committee—Bev Nance

Nominations for the AP Esprit de Corps Award were presented and discussed. This award honors an AP employee, not currently serving on the Council, who has provided service on behalf of all AP employees. Past recipients are: Gloria-Jeanne Davis, 1996; Christ Schwelle, 1997; Carolyn Bartlett, 1998; and Jane Reggio, 1999. The Council selected a recipient who will be announced at the annual awards ceremony on April 26.

The Awards Committee has received outstanding recommendations for the Distinguished Service Awards and is in the process of making a decision.

Parking Committee—Chika Nnamani

No report.

Performance Appraisal Review Committee—Molly Arnold

This week the committee is mailing information out to supervisors and others involved in the focus group research that will be conducted soon.

Distinctiveness and Excellence Committee—Sally Pyne

The committee meets later today to discuss its latest draft. They are getting close to the completion of a working document. The committee report will be submitted to President Boschini by mid-April, then it will go to the Board of Trustees; eventually it will be on the Provost's web page.

Old Business

Shared Governance

Baum reported that the President's Committee on Shared Governance has concluded and sent its report to President Boschini. The A/P Council's response to their recommendations was included along with those of the other groups consulted, in the document presented to President Boschini. It is anticipated that this document will eventually be posted on the Provost's web site. President Boschini has indicated he will seek to determine how the appropriate stakeholders feel about the recommendations before he makes decisions regarding the recommendations. If he approves, the document will go to the Academic Senate—probably next fall. Once a final decision is reached, the Council will likely be called upon to assist with any implementation.

Baum stated that the task force, as well as those who worked on earlier stages of the project, should be commended for their efforts and acknowledged for the accomplishment that the final product represents. What is contained in the final report does not address all of the concerns raised by all of the various people who chose to comment; however, Baum believes the proposal does represent a significant step forward toward the ideal of shared governance.

New Business

Provost Goldfarb is conducting a forum for AP employees on April 20, 12:30-1:30pm, in the BSC Old Main Room.

The meeting concluded at 2:40 p.m.

Respectfully submitted,

Cheryl Young