



Members Present: Kate Boutilier, Shannon Darling, Jeff Helms, Derek O'Connell, Marci Rockey, Amy Secretan, Kara Snyder, Derek Story, Heidi Verticchio, Kate Weiser

Members Excused: Amke De Boes, Melissa Ramirez-Osorio

Members Joining via Zoom: Wilma Bates, Nikki Brauer, Mike Regilio, Katy Strzepek, Mandy Webster

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Derek O'Connell, seconded by Shannon Darling. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve amended minutes was made by Derek O'Connell, seconded by Mike Regilio. The minutes were unanimously approved.

3) New business

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**
 - Have not met recently. Please let Amy know of any items you would like her to add to the list for future meetings.
 - Thank you to those who were able to attend either the open forums or the AP & CS Council staff meetings with the presidential candidates.
- **AP/CS Staff Council Merger Updates (Amy)**
 - Amy published the first edition of the staff merger update as an ISU News Story. Paper and electronic versions will be distributed to staff. CS Council will facilitate the printing and mailing of the article. We do not anticipate costs associated with the mailing. Future editions of staff council merger updates will be incorporated in the monthly AP & CS Council newsletters.
 - Timeline of monthly communication and updates has shifted a bit but will follow similar schedule as outlined previously. Will utilize Teams in summer months to communicate updates and solicit feedback. Thank you to Derek O. for writing the articles!
 - Will need to discuss transition planning and ensure that we are consistently communicating information to incoming AP and CS Council members.

4) Old business (2023-2024 List)

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) Chair Remarks – Amy Secretan – No Report

6) Treasurer's Report – Heidi Verticchio

We had one expenditure of \$45.00 for the A/P yoga class. Our balance is \$1549.30.

7) Human Resources Report – Derek Story

The Sick Leave Bank open enrollment will be held in iPeople beginning April 5th and running through April 16th. Further information will come to employees via email.

8) Representative Reports

- **Awards** – Wilma Bates – No Report

- **Academic Senate** – Jeff Helms

See attached notes from Jeff.

- **Campus Communications Committee** – Melissa Ramirez-Osorio – No Report

- **Foundation** – Heidi Verticchio

Last met on 2.23.24. Brad Franke was available for Q&A about any legislative questions. Most questions were targeted toward State allocations. Presentations on CAST by Dean Chad McEvoy and College of Engineering by Dean Tom Keyser. Remarks by various folks. Consent agenda items and written committee reports presented. Next meeting June 21st.

- **ISU Annuitants Association** – Nikki Brauer – No Report

New State Annuitants Association director is on board. Meet & greet with different groups. ISUAA will meet again next week.

9) Committee Reports

- **Elections** – Marci Rockey

Will accept nominations through Friday, March 29. Marci submitted request to get nomination information posted on MY ISU in the Announcements section for all AP staff. Marci will send the ticket number to Mike for follow-up. Information about nominations is also now available on AP Council Facebook page. We will be electing two members-at-large and a Campus Communications Committee representative. =

- **Programming** – Kara Snyder & Katy Strzepek

February (Wednesday, February 28, 12-12:45p): Yoga at Student Fitness Center. Event went well. We had 8 participants. Weather may have impacted attendance.

March: Discussed canceling plans for our Women in Leadership panel to promote the university's [Women as Transformational Leaders](#) event March 25 & 26.

April (TBD): Planning on co-hosting a food drive with CS Council for School Street Food Pantry (similar to last year). CS Council is speaking with community partners. More information to come!

- **Communication** – Kara Snyder

Spotlights scheduled through June. Send updates to Kara!

- **Scholarship** – Derek O'Connell

Committee discussing AI implications of current application process. For this year, will (1) include a checkbox in application that asks applicants to verify that this is their work, words, or ideas; and (2) revising the essay prompt to make it more specific. Committee will discuss changes for approaches for next year.

- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan

EDI Leader's Circle is taking place March 20. Invitation and link to register is live. Amy will follow up with Dr. Craig about staff inclusion survey results and will invite him to attend a future meeting.

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Derek O'Connell, seconded by Kate Weiser. The motion was unanimously approved.

Next Meeting: Thursday, March 28, 2024 / Zoom or STV 140