

Illinois State University
Administrative/Professional Council

1:15-3:00 pm; Thursday, February 27, 2014
Spotlight Room, Bone Student Center

MINUTES

Council Members present – Nikki Brauer, Stephanie Duquette, Ken Fansler, Megan Koch, Debbie Lamb, Becky Mentzer, Matthew Murray, Stacey Mwilambwe, Stacy Ramsey, Maureen Roach, Melanie Schaafsma, Alex Skorpinski, Beth Snyder, Emily Vigneri, Hurdylyn Woods

Approval of minutes-Minutes from February 13, 2014 approved; Motion by Megan Koch, second by Hurdylyn Woods.

Chair remarks

- Next meeting with President Flanagan is in two weeks
- Received an update from Larry Alferink that the new pension reform lawsuit will be filed by February 28

Business Discussion Items

- Debbie Lamb shared the position description for Treasurer. The Council voted to approve the creation of the fourth executive board position on the Council. Motion by Stacy Ramsey, second by Debbie Lamb.
- Chair Skorpinski shared the at-large council position description. If you have changes to the description email Chair Skorpinski by the end of next week.
- Debbie Lamb provided information about the Annuitant's Association and encouraged Council members to join. The annual fee is \$37. A payroll deduction option is available for \$3 per month.

Committee/Representative Reports

- **Human Resources**–Melanie Schaafsma–
 - HR Systems-changes in the works for the rest of the year that include partnering with AT:
 - iPeople upgrade
 - Identity access and management
 - Benefits choice self-service in iPeople will likely be 5/1 again (no word yet on closing date)
 - Business intelligence tool and mapping personnel data for that system and the data warehouse
 - HR Benefits
 - Reminder that the State Universities Retirement System staff will be on campus on March 12, 2014, from 2:30-4 p.m. in Bone Student Center Prairie Room 229, to present information regarding the recent pension

reform and the implications it has on SURS Tier 1 participants in both the traditional and portable plans.

- HR Labor and Academic Employee Relations
 - The revised AP Grievance Procedures 3.4 10 policy the AP Council worked on with Derek Story and Mike Schultz is now available on the policy website.
- **Academic Senate** –Soemer Simmons–
 - Report will be posted on AP website
- **Awards**–Beth Snyder–*no report*
- **Foundation**–Beth Snyder–
 - Next meeting is February 28, 2014
- **Campus Communications Committee**–Matthew Murray–
 - Notes from Board of Trustees meeting on February 21 will be emailed
- **Communications** – Emily Vigneri–
 - AP email sent earlier this week
- **Elections** –Becky Mentzer–
 - Announcement for nominations on March 7
 - Nominations due March 20
 - Elections will take place between March 24-28
 - Openings include
 - Five 3-year terms for at-large members
 - One 2-year term for Foundation Board Representative
 - One 2-year term for Team Excellence & Joint Awards Committee Representative
- **Grievance**–Nikki Brauer–*no report*
- **Programming** –Nikki Brauer–
 - Discussed possibilities for an upcoming brown bag event. The programming committee will meet to discuss further.
- **Scholarship**–Debbie Lamb–*no report*

Adjournment – motion by Nikki Brauer; seconded by Stacey Mwilambwe.

Next meetings – 1:15-3pm

March 13, DeGarmo 551

Socials –

Socials will now be held on the last Friday of the month for the spring semester.

February 28: Entourage

March 28: Elroy's

April 25: Rosie's

May 30: Eleven