

**ILLINOIS STATE UNIVERSITY**  
**Administrative/Professional Council Meeting**  
**October 28, 2004**  
**1:15 p.m.**  
**Spotlight Room, Bone Student Center**

**Council members present:** Mike Baum, Elaine Graybill, Mindy Mangialardi, Amy Mersinger, Mark Vegter

**Ex-officio members present:** Paul Jarvis, Kaye Johnson, Joe Rives, Maureen Smith

Council Chair, Mindy Mangialardi, called the meeting to order at 1:15 p.m.

## **Approval of minutes**

The Council approved the minutes of the October 14th meeting, as read. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

## **Chair's Remarks – Mindy Mangialardi**

- Mangialardi reported that she had recently met with the following individuals and groups:
  1. President Bowman
  2. The Educating Illinois Coordinating Committee, which is looking at qualitative performance indicators.
  3. Richard Dammers regarding the Confidentiality issue discussed by the Senate Rules Committee.
- Mangialardi distributed the 2009-2010 Academic Calendar for feedback.
- Mangialardi invited Provost John Presley to the November 18<sup>th</sup> meeting and requested questions and topics for discussion by November 4<sup>th</sup>.

### **Foundation Report - Joe Rives**

1. November 9<sup>th</sup> is a lunch for all those that have contributed to the Family Campaign.
2. The Triangle Club is promoting a new opportunity for Family Campaign giving by sponsoring a fund to help ISU GLBT students that are ex-communicated from their families after coming out.

3. Rives reported that the Foundation will hold a planning retreat in early February to decide upon next steps after the conclusion of Redefining “normal”. He will continue to seek Council input on these and other matters.

**Liaison Remarks** – Kaye Johnson

Deferred to Joe Rives under New Business.

**New Business**

Rives reported on a collective effort to gather staff data to aid the University administration in making decisions in light of the budget cuts and hiring freeze. The goals will be to: 1. develop a system to benchmark A/P salaries, 2. show the effects of staffing cuts and 3. study issues of salary inversion (where a subordinate makes more than a supervisor) and salary compression.

Johnson reported that they are still trying to sort out those impacted by the revised Fair Labor Standards Act (FLSA). Johnson reported that some AP’s will need to be brought up to FLSA minimum or be put on an hourly timecard.

Mangialardi entertained a discussion of how the AP Council will utilize its budget for this fiscal year. Ideas discussed include:

- Professional Development Opportunity for A/P’s.
- Convene a group of A/P Chairs or respected positions from other schools across the state.
- Sponsor a U-Club meeting.
- Sponsor ways for non-council member A/P’s to meet with University Administrators via lunches or receptions.

The Executive Board will discuss these ideas further.

**Adjournment**

The Council adjourned at 2:45 p.m. Moved and seconded by Joe Rives and Mike Baum, respectively.

Respectfully submitted,  
Amy Mersinger, Council Member

**Future 2004 Meetings**

- November 18                      Spotlight Room
- December 16                     Spotlight Room

- January 13 Spotlight Room
- January 27 Spotlight Room
- February 10 Spotlight Room
- February 24 SSB 314
- March 10 Spotlight Room
- March 24 SSB 314
- April 14 SSB 314
- April 28 Spotlight Room
- May 12 Spotlight Room
- May 26 Spotlight Room