



Members Present: Kate Boutilier, Wilma Bates, Jeff Helms, Derek O'Connell, Melissa Ramirez-Osorio, Heidi Verticchio, Kate Weiser

Members Excused: Mike Regilio, Amy Secretan

Members Joining via Zoom: Kara Snyder, Katy Strzepek, Derek Story

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Kate Weiser, seconded by Jeff Helms. The agenda was unanimously approved

2) Approval of Minutes

A motion to approve the minutes was made by Melissa Ramirez-Osorio, seconded by Kate Weiser. The minutes were unanimously approved.

3) New business

• **Appointment for Representative, Parking Committee (All)**

We need to submit a new AP council for this committee to replace someone who has moved from AP to CS. Mike Regilio volunteered to do this. Heidi Verticchio made a motion to have Mike be this representation. This was seconded by Melissa Ramirez-Osorio. All voted in favor.

• **Filling Vacant Council Seats (All)**

Amy has shared a list to the Teams site of all APs. This list includes those with faculty rank. These individuals can be removed for future communications (i.e., calls for search committees). Will discuss at future Council meeting the process to fill vacant Council seats. Full capacity is 16-17; we are short 5 at-large Council members. CS currently is reaching out individually to fill temporary one-year positions on their Council. Discussed doing something similar for our Council.

4) Old business (2022-2023 List)

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) Chair Remarks – Amy Secretan – No Report

- **Strategic task force nominations have been forwarded to the Provost's office** who will pick the final person. Amy is meeting with President Kinzy next week. If you have any questions, please feel free to give them to Amy.

6) **Treasurer's Report** – Heidi Verticchio – No Report

7) **Human Resources Report** – Derek Story -- No Report

8) **Representative Reports**

- **Awards** – Wilma Bates
 - **Getting award forms updated and relay system ready to receive this information.** Wilma hopes to have this all completed by next week.
- **Academic Senate** – Jeff Helms
 - **See attached notes.** Huge public turnout especially by students in support of LGBTQIA with three public student remarks. All remarks by the Senate groups basically addressed these remarks. Search committees need people to serve on them. Couple of action items on student bylaws.
- **Campus Communications Committee** – Melissa Ramirez-Osorio – No Report
- **Foundation** – Heidi Verticchio
 - **Welcome to new members of the Foundation** by VP Vickerman, President Kinzy, and Kathy Bohn. Comments by all three focused on thanks for service and sharing university news that has been highlighted thus far in the semester.
 - **Jana Albrecht gave a presentation on enrollment numbers and tuition dollars.** Information highlighted FTIC, transfers, graduates, and international. Multiple data points were shared about the trends for ISU over time as well as trends of comparisons with other state schools.
 - **Consent agenda and written committee reports were shared.**
- **ISU Annuitants Association** – Heidi Verticchio – No Report.

9) **Committee Reports**

- **Elections** – Kate Boutilier – No Report
- **Programming** – Katy Strzepek
 - **Just finished the book review and conversation about undocumented students.** It was a great event. It was asked that Amy possibly ask the President about resources for undocumented students.
 - **Tuesday, November 15th from 12-1 – CS is asking us to help with a faculty and staff appreciation reception** so it would require us to help fund some beverages and snacks. The goal is to share resources of the two councils and increase possible interest in the councils. Kate made a motion to do this and Melissa seconded.
 - **Also Katy and Kara will be sharing possible ways to engage in the community in a volunteer capacity.** Katy will post these opportunities to the Teams site.
 - **CS will be doing a food drive and asked if we wanted to help.** We agreed to help with this as well.
- **Communication** – Kara Snyder
 - **October newsletter will come out Monday.** Will also send a communication for the above mentioned items. No December newsletter.
- **Scholarship** – Derek O'Connell – No Report
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan – No Report

10) **University Updates**

- **Derek O. brought up the discussion about using the AP-listserv for research requests.** Is that an appropriate place for this request? Derek referenced the policy for mass email use. How do we feel the AP listserv should or should not be used?

11) **Adjournment**

A motion to adjourn the meeting was made by Heidi Verticchio, seconded by Melissa Ramirez-Osorio. The motion was unanimously approved.

Next Meeting: Thursday, November 10, 2022 / 1:15 pm – 3:00 pm / DEG 551 and Zoom