



Members Present: Kate Boutilier, Shannon Darling, Amke De Boes, Jeff Helms, Derek O'Connell, Mike Regilio, Amy Secretan, Kara Snyder, Kate Weiser, Heidi Verticchio

Members Excused: Melissa Ramirez-Osorio

Members Joining via Zoom: Wilma Bates, Marci Rockey, Katy Strzepek, Mandy Webster, Nikki Brauer, Derek Story

Guests Present: Andy Newton, Redbird Athletics

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Kara Snyder, seconded by Derek O'Connell. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve amended minutes was made by Derek O'Connell, seconded by Shannon Darling. The minutes were unanimously approved.

3) New business

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**
 - Amy is planning to discuss the following with President Tarhule during their next meeting:
 - Mental health overall
 - Appreciation for rollout of Personal Plus Time
 - Housing concerns
 - Amy will attend a listening session next week to discuss housing concerns in McLean County.
 - Incident at ISU Men's Basketball game in December 2023
 - Discussed wanting to hear from President Tarhule about ISU response to resolution going to McLean County Board 1/11/24 about resources for immigrant populations and potential impacts to international student population at ISU. This was noted in EDI Leader's Circle 1/10/24.
- **Council Meeting on 2/22/24 (all)**
 - Mike will facilitate meeting in Amy's absence.

4) Old business (2023-2024 List)

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) Chair Remarks – Amy Secretan – No Report

6) Treasurer's Report – Heidi Verticchio

\$1,941.80 balance. We just received a bill from B&B awards for \$347.50 for plaques (5 plaques that Wilma's Awards committee is working on). So that will soon be deducted which will yield \$1,594.30.

7) Human Resources Report – Derek Story

Exec Searches Current:

- WKCFA Dean - Candidates on campus between January 29 – February 9
- President - Candidates on campus between February 19 – March 1

Awards - the A/P Distinguished Service and Emerging Leader award are complete and they will receive monetary portion in the 2/28/24 pay

Current Remote Footprint – Notes went out to dept heads in January with current footprint and soliciting any updates

Personal Plus - PPT is now visible for employees in iPeople - questions as supervisors or as employees back to that site

News & Notes - We are working some sort of monthly correspondence from HR – hoping to append to the Report

Merit Increases and Min Wage - Increases should be visible in pay advices this month for those who were part of the university-announced merit-increase program

Pronouns for job applicants – pronouns were recently released as a quality-of-life item and support for our DEI efforts in PageUp (our vendor for application materials)

Tax Forms – W2 expected as usual with a soft-launch at the start of next week barring unforeseen circumstances. W4 reminder email out last month.

8) Representative Reports

- **Awards** – Wilma Bates
Everything has been turned into President's Office. All set for event!
- **Academic Senate** – Jeff Helms – **No Report**
BOT looking for feedback on differential tuition. Jeff working on getting this information sent to all AP staff. He will post to AP Council Teams site.
- **Campus Communications Committee** – Melissa Ramirez-Osorio – **No Report**
- **Foundation** – Heidi Verticchio – **No Report**
- **ISU Annuitants Association** – Nikki Brauer – **No Report**
Nikki will send content to Kara about ISUAA and its value. Will begin including ISUAA in monthly newsletters.

9) Committee Reports

- **Elections** – Marci Rockey
Meeting with Kate B. on 2/2/24.
- **Programming** – Katy Strzepek and Kara Snyder
Would like to host another yoga event (February) and Women in Higher Education panel (March). Events were well-received last year! Please send any programming ideas for April/May to Katy, Kara, and Amke.
- **Communication** – Kara Snyder – **No Report**
- **Scholarship** – Derek O'Connell

Call for committee members. Work will begin later this summer. Provided general overview of process. Please email Derek if you are interested in serving. Thinking about impact of Chatbots on application process; consider how we want to approach this and to which extent. May look to Council for thoughts on changing the prompt or using alternate formats.

- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
EDI Leader's Circle has been rescheduled to 2/13/24. Several Council members planning to attend.

Amy will contact Dr. Byron Craig's office about the status of staff success survey results and will invite him to present at a future meeting.

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Jeff Helms, seconded by Nikki Brauer. The motion was unanimously approved.

Next Meeting: Thursday, January 25, 2024 / Zoom or STV 140